



OATH OF OFFICE

Town of Raymond, New Hampshire

I, **Joseph Spear Ilsey**, do solemnly and sincerely swear and affirm that I will faithfully and impartially discharge and perform all the duties incumbent upon me as **Town Manager** for the Town of Raymond, New Hampshire for the term of my current contract of five (5) years, according to the best of my abilities, agreeable to the rules and regulations of this Constitution, RSA 37:4 and the Laws of the State of New Hampshire. So, help me God.

(Election Official/Appointee Signature)

July 15, 2019
(Date)

Town Moderator, Town Clerk, Deputy Town Clerk, Selectman,
Justice of the Peace, School District Moderator or School District Clerk

George Plante, Selectman Chair
(Sworn Before - Print Name)

All individuals appointed to fill vacant elected positions must run for the office at the following election to complete the established term.

Elected _____ **Appointed_X_** Term Expires: **June 11, 2023**

Appointed by:

George Plante, Chair

D. Scott Campbell, Vice Chair

John S. Barnes, Jr.

Kathleen Hoelzel

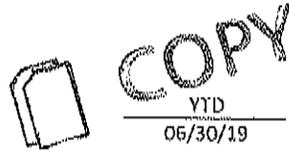
Christopher Long

Date Appointed: **07/15/2019**

Phone: **(603) 706-2474** (business cell)

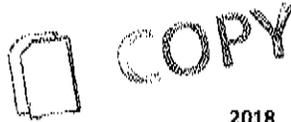
Address: **4 Epping Street, Raymond, NH 03077** E-Mail Address: **jilsley@raymondnh.gov**

(To be returned to the Town Clerk or School District Clerk)



| General Fund | YTD 06/30/19 | | Week # 27 | | % | | |
|-------------------------------------|------------------|----------------|------------------|---------------|---------------|----------------|-------------------|
| | Budget | Encumbered | Expended | Balance | % Expended | % Over/Under | \$ Over/Under |
| 4915 - Capital Reserves | 610,000 | | 265,000 | | 43.44% | 0.00% | - |
| 8001 - Town Clerk/Tax Collector | 182,894 | 3,949 | 90,825 | | 48.61% | -1.390% | 2,596.30 |
| 8002 - Town Office | 520,665 | | 253,291 | | 48.65% | -1.352% | 7,041.09 |
| 8003 - Elections & Registrations | 13,221 | | 8,156 | | 61.69% | 11.691% | (1,545.65) |
| 8004 - Cemetery | 37,949 | | 7,212 | | 19.01% | -30.994% | 11,762.09 |
| 8005 - General Government Buildings | 251,771 | 12,778 | 121,799 | 11,883 | 50.53% | 0.532% | (1,407.05) |
| 8006 - Assessing | 107,596 | | 39,131 | | 36.37% | -13.632% | 14,667.38 |
| 8007 - Planning | 156,830 | | 65,512 | | 41.77% | -8.228% | 12,903.44 |
| 8008 - Legal | 39,751 | | 28,903 | | 72.71% | 22.710% | (9,027.36) |
| 8009 - Regional Association | 19,306 | | 19,002 | | 98.43% | 48.425% | (9,349.00) |
| 8010 - Ethics Committee | 300 | | 0.46 | | 0.15% | -49.847% | 149.54 |
| 8014 - Budget Committee | 200 | | 0.02 | | 0.01% | -49.990% | 99.98 |
| 8015 - Police | 1,912,475 | 27,141 | 836,333 | 9,815 | 43.62% | -6.376% | 123,660.31 |
| 8016 - Fire | 455,209 | | 194,434 | | 42.71% | -7.287% | 33,171.05 |
| 8017 - Emergency Management | 3,492 | | 638 | | 18.28% | -31.722% | 1,107.74 |
| 8018 - Building Inspector | 85,629 | | 40,012 | | 46.73% | -3.273% | 2,802.71 |
| 8019 - Dispatch | 499,951 | | 188,986 | | 37.80% | -12.199% | 60,988.90 |
| 8021 - Hydrant Maintenance | 156,442 | | 41,063 | | 26.25% | -23.752% | 37,158.38 |
| 8024 - Highway | 782,374 | 1,722 | 365,240 | 2,811 | 46.94% | -3.060% | 23,996.58 |
| 8025 - Street Lighting | 30,900 | | 11,010 | | 35.63% | -14.369% | 4,439.89 |
| 8026 - DPW Administration | 170,221 | | 66,097 | | 38.83% | -11.170% | 19,013.54 |
| 8027 - Highway - Fleet | 152,358 | 24,633 | 81,224 | 5,481 | 48.99% | -1.012% | 1,790.82 |
| 8031 - Solid Waste | 57,870 | | 31,501 | | 54.43% | 4.435% | (2,566.32) |
| 8038 - Ambulance | 39,300 | | 19,649 | | 50.00% | -0.003% | 1.00 |
| 8040 - Economic Development | 601 | | 50 | | 8.32% | -41.681% | 250.50 |
| 8044 - Welfare | 61,837 | | 40,649 | | 65.74% | 15.736% | (9,730.53) |
| 8049 - Library | 238,560 | | 107,473 | | 45.05% | -4.949% | 11,806.81 |
| 8050 - Recreation | 290,086 | | 93,289 | | 32.16% | -17.841% | 51,754.30 |
| 8051 - Patriotic Purposes | 6,664 | | 873 | | 13.09% | -36.906% | 2,459.52 |
| 8052 - Conservation Commission | 1,250 | | 14 | | 1.13% | -48.870% | 610.87 |
| 8053 - Town Fair | 7,159 | | - | | 0.00% | -50.000% | 3,579.68 |
| 8058 - Park Maintenance | 154,391 | 2,828 | 57,598 | 2,164 | 38.01% | -11.988% | 18,847.49 |
| 8080 - Insurance | 1,277,311 | | 502,331 | | 39.33% | -10.673% | 136,323.83 |
| 9100 - Warrant Articles | 994,934 | 63,554 | 389,314 | | 36.78% | -13.220% | 139,930.00 |
| Total General Fund | 9,319,497 | 136,605 | 3,966,610 | 32,153 | 42.29% | -7.712% | 729,287.81 |
| Water Fund | | | | | | | |
| 4915- Capital Reserves | 70,000 | | - | | 0.00% | -50.000% | 35,000.00 |
| 4711- Debt Principle | 282,550 | | 201,061 | | 71.16% | 21.160% | (59,786.37) |
| 4721- Debt Interest | 105,301 | | 103,084 | | 97.90% | 47.895% | (50,433.95) |
| 8076 - Water SRF | 658,536 | 20,968 | 285,123 | 19,021 | 44.76% | -5.240% | (35,608) |
| 4900- Warrant Articles | 10,339.00 | | - | | 0.00% | -50.000% | (5,170) |
| | 1,126,726 | 20,968 | 589,268 | 19,021 | 53.00% | 3.001% | 34,443 |





| | | 2018 | 2019 |
|--|--|---------------------|---------------------|
| <u>Taxes</u> | | | |
| 3120 | Land Use Tax | - | 17,063 |
| 3185 | Yield Tax | - | 527 |
| 3186 | Payment in Lieu of Taxes | 10,002 | 10,002 |
| 3187 | Excavation tax | 4,314 | 4,308 |
| 3189 | Other Taxes | - | - |
| 3190 | Interest & Penalties on Delinquent Taxes | 123,626 | 73,598 |
| <u>Licenses, Permits & Fees</u> | | | |
| 3210 | Business Licenses & Permits | 1,875 | 1,350 |
| 3220 | Motor Vehicle Permits | 1,143,384 | 1,156,923 |
| 3230 | Building Permits | 57,880 | 38,318 |
| 3290 | Other Licenses, Permits & Fees | 12,281 | 11,787 |
| <u>State Revenue</u> | | | |
| 3352 | Meals & Rooms Tax Distribution | - | - |
| <u>Other Revenue</u> | | | |
| 3401-3406 | Income from Departments | 78,441 | 57,322 |
| 3502 | Interest on Investments | 67,058 | 84,578 |
| 3501,3503-3509 | Other Miscellaneous | 1,379 | 33,242 |
| 3190-3402,3502 | Water charges for services | 215,546 | 221,637 |
| | | <u>\$ 1,715,786</u> | <u>\$ 1,710,654</u> |

| | | 2018 YTD | 2019 YTD |
|------------------------------|-------------------------------------|----------------------|----------------------|
| <u>Property Taxes</u> | | | |
| 01-3110-001 | Property Taxes | 11,133,568 | 12,267,172 |
| 01-3110-002 | Abatements of Taxes | -4,417 | -40,514 |
| 01-3110-003 | Property Taxes for County | 0 | 0 |
| 01-3110-004 | Property Taxes for Schools | 0 | 0 |
| 01-3110-005 | Taxes due to statewide property tax | 0 | 0 |
| 01-3110-008 | Unpaid Tax Abatements & Unreliable | 0 | 0 |
| | | <u>\$ 11,129,151</u> | <u>\$ 12,226,658</u> |

| | | |
|------------------------------|----------------------|----------------------|
| <u>Total Revenues</u> | <u>\$ 12,844,937</u> | <u>\$ 13,937,312</u> |
|------------------------------|----------------------|----------------------|



COPY

| CAPITAL RESERVE FUNDS | | | | PRINCIPAL | | | | INCOME | | | | TOTAL | | MARKET VALUE | | |
|---------------------------------|---|-------|-------------------|-----------|----------------------|-------------|----------------|-------------------|----------|----------|----------------|--------------------|----------------------|---------------------|----------------------|--------------|
| Date | Name of Trust Fund | % | Beginning Balance | Additions | Capital Gains/Losses | Withdrawals | Ending Balance | Beginning Balance | Amount | Expanded | Ending Balance | Principal & Income | Unrealized Gain/Loss | Ending Market Value | Unrealized Gain/Loss | Market Value |
| 2019 Year to Date (2nd Quarter) | | | | | | | | | | | | | | | | |
| 1996 | Bridge and Culvert | 5.08 | 101,351.69 | 0.00 | 0.00 | 0.00 | 101,351.69 | 3,561.46 | 266.57 | 0.00 | 3,768.03 | 508,119.72 | 3,877.97 | 103,997.69 | -449.73 | 103,678.55 |
| 2000 | Cable TV Fund | 0.77 | 15,222.67 | 0.00 | 0.00 | 0.00 | 15,222.67 | 590.44 | 31.33 | 0.00 | 721.77 | 15,944.44 | 588.21 | 15,532.69 | -68.21 | 15,725.87 |
| 2002 | Fire Dept. Equipment & Vehicle CRF | 34.87 | 694,300.33 | 0.00 | 0.00 | 0.00 | 694,300.33 | 26,493.66 | 1,419.26 | 0.00 | 27,912.92 | 722,213.25 | 26,643.17 | 748,855.42 | -3,089.82 | 712,312.47 |
| 2006 | Gen Gov't Bldgs Improvements | 6.96 | 138,783.78 | 0.00 | 0.00 | 0.00 | 138,783.78 | 5,114.82 | 283.34 | 0.00 | 5,398.16 | 144,181.94 | 5,319.01 | 149,500.95 | -741.69 | 170,984.04 |
| 2004 | Health Insurance - Expendable Trust | 0.06 | 1,202.33 | 0.00 | 0.00 | 0.00 | 1,202.33 | 48.41 | 2.46 | 0.00 | 50.87 | 1,253.20 | 48.23 | 1,299.43 | 5.56 | 1,238.03 |
| 1999 | Highway Heavy Equipment | 9.87 | 198,005.06 | 0.00 | 0.00 | 0.00 | 198,005.06 | 5,968.43 | 401.62 | 0.00 | 6,368.11 | 204,373.11 | 7,539.62 | 211,912.63 | -874.37 | 201,571.37 |
| 2000 | Hwy Dept Vehicle Replacement | 7.44 | 149,513.34 | 0.00 | 0.00 | 0.00 | 149,513.34 | 4,169.31 | 302.80 | 0.00 | 4,472.11 | 154,085.45 | 5,684.36 | 158,769.81 | -659.22 | 151,973.11 |
| 1999 | Library Improvements Fund | 0.24 | 4,771.18 | 0.00 | 0.00 | 0.00 | 4,771.18 | 192.16 | 9.77 | 0.00 | 201.95 | 4,973.13 | 183.46 | 5,156.59 | -21.28 | 4,904.96 |
| 2006 | Master Plan Updates | 2.18 | 43,271.98 | 0.00 | 0.00 | 0.00 | 43,271.98 | 1,818.72 | 88.78 | 0.00 | 1,907.50 | 45,179.48 | 1,666.72 | 46,846.20 | -163.29 | 44,563.12 |
| 2006 | New Town Facilities | 1.70 | 33,664.14 | 0.00 | 0.00 | 0.00 | 33,664.14 | 1,577.11 | 69.19 | 0.00 | 1,546.30 | 35,210.44 | 1,298.95 | 36,509.39 | -150.64 | 34,727.75 |
| 2008 | Park Dept Equip. Vels. & Fac. CRF | 4.65 | 93,134.57 | 0.00 | 0.00 | 0.00 | 93,134.57 | 3,946.76 | 189.38 | 0.00 | 3,236.14 | 96,370.71 | 3,555.21 | 99,925.92 | -412.30 | 95,449.58 |
| 2002 | Police and Dispatch Equipment, Vehicle, and Facilities Fund | 8.03 | 160,709.65 | 0.00 | 0.00 | 0.00 | 160,709.65 | 5,374.52 | 327.02 | 0.00 | 5,701.54 | 166,411.09 | 6,139.07 | 172,550.16 | -711.96 | 164,128.79 |
| 2008 | Rec Dept. Equip. Veh. & Fac. CRF | 1.11 | 22,143.43 | 0.00 | 0.00 | 0.00 | 22,143.43 | 891.96 | 45.36 | 0.00 | 937.35 | 23,080.78 | 851.47 | 23,932.25 | -88.75 | 22,784.35 |
| 2002 | Revaluation Fund | 0.14 | 2,480.14 | 0.00 | 0.00 | 0.00 | 2,480.14 | 463.59 | 5.80 | 0.00 | 469.39 | 2,949.53 | 108.61 | 3,058.34 | -12.62 | 2,909.09 |
| 2006 | Sidewalk Construction & Maintenance | 0.17 | 3,335.08 | 0.00 | 0.00 | 0.00 | 3,335.08 | 134.35 | 6.83 | 0.00 | 141.18 | 3,476.26 | 128.24 | 3,604.50 | -34.87 | 3,428.61 |
| 2019 | Tax Deeded Properties Reserve Fund | 10.92 | 225,152.30 | 0.00 | 0.00 | 0.00 | 225,152.30 | 640.57 | 444.59 | 0.00 | 1,085.16 | 226,237.46 | 8,346.12 | 234,583.58 | -30.56 | 2,043.96 |
| 2002 | Town of Raymond Scholarship Fund | 0.30 | 6,879.62 | 0.00 | 0.00 | 1,000.00 | 5,879.62 | 248.35 | 12.92 | 0.00 | 261.27 | 6,140.79 | 226.64 | 6,367.33 | 7,074.55 | 7,342.57 |
| 2006 | Town Office Technology Improvements & Repairs | 0.36 | 6,913.77 | 0.00 | 0.00 | 0.00 | 6,913.77 | 516.22 | 14.63 | 0.00 | 530.85 | 7,444.62 | 274.64 | 7,719.26 | -31.85 | 45,183.48 |
| 2003 | Vacation and Sick Leave - Union | 3.18 | 64,465.46 | 0.00 | 0.00 | 0.00 | 64,465.46 | 1,306.25 | 129.50 | 0.00 | 1,435.75 | 65,901.21 | 2,431.76 | 68,332.97 | -195.91 | 20,174.23 |
| 2004 | Vacation and Sick Leave Non-Union | 1.96 | 40,094.88 | 0.00 | 0.00 | 0.00 | 40,094.88 | 390.04 | 79.71 | 0.00 | 469.75 | 40,564.65 | 1,496.47 | 42,061.10 | -87.57 | 41,863.48 |
| Total Town Funds | | 100 | 2,065,495.14 | 0.00 | 0.00 | 1,600.00 | 2,064,495.14 | 62,545.24 | 4,979.86 | 0.00 | 66,616.10 | 2,071,111.24 | 76,403.33 | 2,147,516.57 | -7,849.93 | 1,809,680.65 |

Water Funds

| | | | | | | | | | | | | | | | | |
|-------------------|--|-------|------------|------|------|------|------------|-----------|--------|------|-----------|------------|-----------|------------|-----------|------------|
| 2000 | Construct. Repair and Mainan town Water Treatment Facility | 23.06 | 91,713.52 | 0.00 | 0.00 | 0.00 | 91,713.52 | 3,287.62 | 187.02 | 0.00 | 3,454.64 | 95,168.16 | 3,510.85 | 98,579.01 | -407.15 | 93,863.49 |
| 2006 | New Well Site Acquisitions | 12.92 | 51,069.16 | 0.00 | 0.00 | 0.00 | 51,069.16 | 2,145.68 | 104.78 | 0.00 | 2,250.46 | 53,319.62 | 1,967.01 | 55,286.63 | -228.12 | 52,588.66 |
| 2001 | Water Dept Utility Vehicle Replacement | 1.26 | 4,766.87 | 0.00 | 0.00 | 0.00 | 4,766.87 | 421.40 | 15.22 | 0.00 | 431.62 | 5,198.59 | 191.78 | 5,390.37 | -22.24 | 5,127.31 |
| 2000 | Water Storage Facilities | 53.62 | 213,337.84 | 0.00 | 0.00 | 0.00 | 213,337.84 | 8,375.28 | 436.55 | 0.00 | 8,811.83 | 222,149.77 | 8,195.32 | 230,345.09 | -860.42 | 219,104.35 |
| 2000 | Water System Infrastructure | 8.84 | 35,726.80 | 0.00 | 0.00 | 0.00 | 35,726.80 | 1,133.16 | 72.54 | 0.00 | 1,205.70 | 36,912.50 | 1,281.74 | 38,274.24 | -157.92 | 36,406.47 |
| Total Water Funds | | 100 | 396,614.39 | 0.00 | 0.00 | 0.00 | 396,614.39 | 15,323.14 | 811.11 | 0.00 | 16,134.25 | 412,748.64 | 15,226.70 | 427,975.34 | -1,765.86 | 407,090.28 |

Town of Raymond
Board of Selectmen Draft Minutes
Thursday June 27, 2019
6:00 PM
Raymond High School Media Center

Meeting Called to Order at High School by: Chair, Selectman Plante; 6:00 p.m.

Board of Selectmen in Attendance:

Jack Barnes
George Plante
Scott Campbell
Kathleen Hoelzel
Christopher Long

Town of Raymond Staff:

Joseph Hsley – Town Manager

Board of Selectmen Excused:

Pledge of Allegiance: The Pledge of Allegiance was recited.

Moment of Silence: Seven Motorcyclist perished in crash in Rochester

Public Comment:

Jane Bailey: Ms. Bailey passed out documents to the Board members. She requested that Town Code 277-10 Damage to Town Equipment be repealed and a motion be made tonight to hold the first public hearing to repeal the town code at the July 15th Board meeting. Second, she requested that the Public Works mailbox replacement requirement be replaced by the official federal government USPS mailbox placement guidelines. Please make a motion to adopt the USPS guidelines. She also asked that the missing information not included in the 2018 annual report be made readily available to the public in the form of at least two hard copies; one for the town hall and one for the town library. Please make a motion to provide this information to the public by the end of July 2019. She also requested that a motion be made tonight to change the town hall photocopy costs from \$.50 to \$.15 in compliance with other town businesses. Chairman Plante opened up the discussion to the Board for comments. Chairman Plante commented that in his personal opinion he did not see an issue with the requests posed to the Board except for the photocopy costs. He also commented that these costs were established during the process for requests for town records and was voted and agreed upon by a Board vote. Mr. Hsley stated the same. Mr. Hsley stated that he would like the DPW to look at the USPS guidelines and town ordinances before making any changes. We will look into mailbox setbacks and bring it forward at July 15th meeting. Selectman Hoelzel stated that although well stated and written, she was not ready to take action on any requests at this time. Further discussions will need to be taken back for action. Mr. Hsley stated that for point of clarification, Ms. Bailey spoke for two-plus minutes; board discussions were longer.

June Dickerson: Ms. Dickerson speaking as a private citizen. She asked if the Board would consider moving the Granite Meadows Tax Abatement scheduled for this evening to a different Monday evening Board of Selectmen meeting as a public hearing to give the residents an opportunity to speak with regard to our taxes being raised without voter approval. Chairman Plante commented that this is an agenda item and it will be voted on this evening. As this item has been brought forward many times at various meetings, there has been plenty of time to address this issue; the Board will vote this evening. She also

49 asked if the Board would consider moving the Shaw's tax abatement agenda item to a Monday Board of
50 Selectmen meeting as a public hearing to give citizens a chance to discuss and make comments regarding
51 this topic. Chairman Plante again reiterated that this item does not have to be brought forward as a public
52 hearing. Chairman Plante replied no; and understands her concerns. She wanted to ensure that the Board
53 was receiving her emails that are directed to the Board. Chairman Plante responded yes; except for
54 Selectman Barnes as he does not have email. She wanted to know if there is any way for her to speak to a
55 Board member directly; Chairman Plante responded yes, call me directly. She also stated that NHMA can
56 be contacted for legal services and as the Town is a member could get some fee advice. Mr. Ilsley stated
57 the Town does use these services, but for anything that we would need for legal standing would need to
58 come from town council or create a liability. Primex has that same service. She stated that she was present
59 at the June 17th meeting and had changes to the official Board draft minutes. She gave a copy of her
60 comments and wanted the minutes changed. Selectman Plante commented that the Board has a minute
61 taker for the Board minutes. Public comment closed at 6:22 p.m.

62 **Agenda:**

63 **Sign Warrant for Dog Forfeiture Fines:**

64 Mr. Ilsley explained the process and procedures for signing official town documents during public
65 session. This document required under RSA 466:14 which requires the Board to issues warrants if
66 someone is in violation, this is a violation of unpaid fees due to dog registrations. By voting and signing
67 this warrant it allows the Town to collect fines per Board vote and approval. Selectman Plante read the
68 RSA. Mr. Ilsley pointed out an error and made a statement to insert into the minutes for clarification
69 stated that the resident had until August 19, 2018, should read August 19, 2019. The Board agreed to pen
70 strike and initialed the change within the document. Selectman Hoelzel made a motion to have the Board
71 sign with change; Selectman Long; MOTION CARRIED 4-1-0.

72 **CRF'S – Authorization to Spend Funds:**

73 Town office Technology: Database upgrades \$2,678.99

74 Selectman Campbell made a motion to expend the funds for town office technology upgrades; seconded
75 by Selectman Long; MOTION CARRIED 5-0-0.

76 Tax Deeded Properties: Established by the 2018-2019 Warrant Article for Cleanup of Properties and
77 Blight; \$82,787.09

78 Selectman Long made a motion to expend the funds for the tax deed properties cleanup; seconded by
79 Selectman Campbell; MOTION CARRIED 5-0-0.

80 **Shaw's Tax Abatement:**

81 Mr. Ilsley read the document. Shaw's has asked for a tax abatement for 2016, 2017 and 2018 taxes. The
82 property has been under agreement for several years; however, the owners did not disclose the sale price
83 until the sale of the property was closed. Several hearings were postponed and dates with the BLTA and
84 Shaw's agreed to waive the interests. The property was eventually sold in May 2019, and the previous
85 estimated evaluation was \$1,240,100. Sold for \$700,000. This means that the actual fair market value is
86 \$700,000, not the estimate; the estimate for tax calculation would be drop \$540,100; for 2016 this would
87 be \$12,822, 2017 this would be \$13,070; for 2018 this would be \$14,232, total would be \$40,124.00 paid
88 out of the general fund and would not have a tax impact; however the future valuation of the property
89 would have a tax impact because we are loosing the \$12,000. The concern is that because it has been
90 through the BLTA, and our appraiser, they have standing now. The Assessor's recommendation is to sign
91 the abatement for all three tax years. The Board's concern is that Shaw's does not own the property any

92 longer and the Town Manager along with the Assessor should negotiate to restructure with the BTLA.
93 Selectman Campbell made a motion not to not approve the tax abatement brought forward by the Town
94 Assessor, seconded by Selectman Hoelzel; MOTION CARRIED, 5-0-0.

95 **Granite Meadows Tax Abatement:**

96 Mr. Ilsley commented and explained the situation. This was part of the agreement that was brought
97 forward with the Granite Meadows property agreement. The developer loaned the Town up to \$240,000
98 to conduct environmental studies because there was a belief that there was going to be a wastewater
99 treatment going in that site. Per the agreement, once they broke ground that the town would give
100 payments back in tax abatements to pay that money back to the developer. However, they have not
101 broken ground and it is under the purview of the Board to make a decision to give the abatement;
102 however per legal council advises against it on the basis that there is really no grounds under that
103 MOU/MOA that was established to give them an abatement back; as an abatement is an adjustment of the
104 property value. The town is not adjusting the property value; by not doing so, then is no reason to move
105 forward. You could argue under good cause, but if the town did that, then the legal counsel is concerned
106 that it would weaken the town's position on not giving abatements in the future. Selectman Barnes made a
107 motion to agree with town legal counsel advice and not give the abatement; seconded by Selectman
108 Campbell; MOTION CARRIED 5-0-0.

109 **Acceptance of Unanticipated Revenue: 4th of July:**

110 Selectman Hoelzel made a motion to accept the funds/donations for the 4th of July raffle; seconded by
111 Selectman Campbell; MOTION CARRIED 5-0-0.

112 **Approval of minutes:**

113 A motion was made by Selectman Hoelzel to accept the June 10, 2019 minutes as written, seconded by
114 Selectman Campbell; MOTION CARRIED 5-0-0.

115 June 17, 2019 minutes:

116 Citizen Comment inserted: June Dickerson speaking as a private citizen:

117 She revealed some typo's under public comment line: #38 "must be posted"

118 #37 line: "of two business days"

119 #45 line: "she and Ms. Bailey came to town hall..."

120 Line #46 and #48 never said Mrs. Intonti's name, I said town secretary. Mr. Ilsley stated for the record
121 that Mrs. Intonti is not a secretary; she is an Executive Assistant to the Town Manager and Board of
122 Selectmen, and HR Director, not Secretary.

123 Line #53, fix Raymond resident; should read Raymond residents.

124 She thanked the Board of Selectmen; she would like that statement recorded in the minutes.

125 Selectman Hoelzel recommended that the Board go back and listen to the tape and not accept the minutes
126 this evening until they have a chance to review. Selectman Hoelzel made a motion to delay action on
127 the June 17, 2019 minutes, until the Board has had a chance to review the video; seconded by Selectman
128 Barnes, MOTION CARRIED 5-0-0.

129 **Other Business:**

130 Chairman Plante read statements: Next Board meeting will be July 15, 2019 at 6PM.

131 Request from VFW put forth a request to conduct a horseshoe tournament on their property on July 13th
132 from noon to 7PM; within the fenced in area, would like to serve alcohol and is working with the state
133 and approval from the fire department. Selectman Barnes made a motion to approve the request; seconded
134 by Selectman Campbell; MOTION CARRIED 5-0-0.

135 Application for Use of Public Lands by the VFW, use of Epping Street and Church Street for Car Show
136 August 3, 2019 from 9AM-4PM. Chairman Plante recommended tabling until next Board meeting.

137 Application for Use of Public Lands by the Town Fair Committee: use and allow parking and use of
138 public roads, on Epping, Church and Horseshed Rd for Town Fair on July 11 – July 13, 2019. Selectman
139 Barnes made a motion to approve, seconded by Selectman Campbell; MOTION CARRIED 5-0-0.

140 The Board signed the Proclamation for the Olde Home Days. The Board already approved and accepted
141 the date and proclamation; it needs to be signed to be an official record. Selectman Hoelzel made a
142 motion to sign the proclamation as written and previously approved; seconded by Selectman Barnes,
143 MOTION CARRIED 5-0-0.

144 **Previous Non-Public Sessions Announcement:**

145 On June 17, 2019 we entered into a nonpublic under RSA 91-A:3,II (a) Personnel. The Board voted to
146 seal these minutes for 1 year, June 17, 2020.

147 On June 17, 2019 we entered into a nonpublic under RSA 91-A:3,II (d) Property. The Board voted to seal
148 these minutes for 2 years, June 17, 2020

149

150 **Correspondence:**

151 None.

152 **Citizen's Questions/Comments:**

153 Carol Watjus: speaking as a citizen asked about the CRF for technology, wanted to hear the amount?
154 \$2,678.99

155 She also wanted to ask if this will be one of the items that comes out of the CRF this year and goes into
156 the budget? He could not answer at this point; he will keep investigating for computer infrastructures and
157 get back to her.

158 June Dickerson: speaking as a private citizen asked why the correspondence line does not state
159 correspondence sent/received and asked why that was? Would like it added.

160 **TM Report:**

161 Mr. Hsley stated that he and Selectman Hoelzel traveled to Concord to visit with the NHDOT regarding
162 certain State properties within the Town of Raymond. He expressed that the two visits that they have
163 attended, the State has been very gracious and attentive. Those properties were the topic of discussion, the
164 intersection of Rt. 27 and Main Street for public safety to see if we can get that to mitigate speed and
165 safety; and also the State Shed to see if they can offer it to the Town or offer it for Economic
166 Development. He also stated that they have scheduled a meeting with Mr. Diaz with Mr. Brewer, and they
167 will review MOU that was established on the easement and hear his concerns and try to rectify the
168 situation. They are working with the paving company as well.

169 **BOS Report:**

170 Selectman Long; no comments, Selectman Barnes, no comments, Selectman Campbell referenced a class
171 he took with the ZBA; Selectman Hoelzel commented that the Solid Waste Recycle Advisory Committee

172 will meet July 9th; Selectman Plante stated that he attended the Planning Board and they discussed a lot
173 line adjustment on Sesame Street.

174 **Non Public RSA 91-A:3, II,(a) Personnel**

175 **Non Public RSA 91-A:3, II,(d) Property**

176 Selectman Barnes made a motion to enter into nonpublic sessions, seconded by Selectman Long; the
177 Board was polled, Hoelzel, Y, Long, Y, Barnes, Y, Campbell, Y, Plante, Y. No other business will be
178 conducted other than to adjourn.

179 **Adjournment:**

180 Public meeting adjourned at 7:09:52 p.m.

181

182

These minutes are in draft form and therefore
a subject to change.

183 Minutes Recorded By:

184 Deborah Intonti, Executive Assistant to the
185 Board of Selectmen and Town Manager

Town of Raymond
Board of Selectmen Draft Minutes
Monday, June 17, 2019
6:00 PM
Raymond High School Media Center

Meeting Called to Order at High School by: Chair, Selectman Plante; 6:00 p.m.

Board of Selectmen in Attendance:

Jack Barnes
George Plante
Scott Campbell
Kathleen Hoelzel
Christopher Long

Town of Raymond Staff:

Joseph Ilsley – Town Manager

Board of Selectmen Excused:

Pledge of Allegiance: The Pledge of Allegiance was recited.

Moment of Silence: : Rhonda Roy, Annette Wheeler

Agenda Items:

Introduction of New Staff:

Chief Hammond introduced Michael Kilrain. Michael brings with him 17 years of experience to the Raymond Fire Department. With this new hire, the fire department has expanded their daytime coverage from 6AM – 6PM, Monday through Friday, these two shifts with one shift starting at 6AM the other shift will start at 10AM, that will provide an overlap for four hours during the peak hours and will allow for other various job to be done that require more than one firefighter. This will also allow us to add a new program; building inspections. With lack of staff, we have not been able to meet this obligation as readily as we should; we now have four inspectors. We can cover holidays from 8AM 4PM starting July 4th.

Public comment:

June Dickerson - came forward to express some concerns. She started by asking the Board to adopt the following items under the approved Board's Rule of Procedures. "All Raymond Board of Selectmen meeting agendas at a minimum of two business days not including Saturday and Sunday or public holidays prior to any Board of Selectmen Meeting and must be posted on the Town website and outside of the Raymond Old Fire Station effective immediately." "I also request that the Raymond Board of Selectmen create a town code ordinance as soon as possible that reads: "The Town of Raymond requires all Raymond Town Boards, Committees and Commissions to post meeting agendas on the Town of Raymond Website and outside of the Raymond Old Fire Station at minimum two business days not including Saturday and Sunday or public holidays prior to any meeting being conducted effective immediately." She stated that she gave the Board a copy of the State laws showing that the Board has authority to do so. The reason for this request, was that on Friday, June 14th she and Ms. Bailey came to the town hall to view the agenda and asked Mrs. Intonti when the agenda would be posted for the June 17th meeting. Mrs. Intonti told her that the agenda would be posted by 5:00 p.m. at the Town Hall, even though the Town Hall closes at 4:30p.m. Mrs. Intonti told them that the other postings were at the Old Fire Station outside in in the case

49 and on the Town website. Mrs. Dickerson drove down to the Old Fire Station at 5:00 p.m. and the agenda
50 was posted. However, the agenda was not posted on the website until the evening of Saturday, June 15th
51 or Sunday, June 16th. Mrs. Dickerson expressed that she had no idea if the agenda was posted at the Town
52 Hall as it was closed. Even though this is barely within the RSA laws, it is not courteous to the Raymond
53 Resident who deserve to see an agenda sooner than that. This problem will not happen in the future if all
54 Town boards are posted sooner.

55 Carol Watjus - came forward with a point of order for the presentation of the Cable Franchise public
56 hearing and if citizens would be allowed to ask questions before the Board takes a voting action. Chairman
57 Plante expressed that it would be a public hearing and all citizens concerns would be heard without a time
58 limit as it is a public hearing not public comment which is limited to three minutes for each speaker.

59 Buster Hammond – came forward to discuss Scribner Road. He wanted to know if the Town was going to
60 pursue. He stated that the circumstances have changed since the document was prepared. Mr. Ilsley
61 expressed that the Town investigated this last August and the Town Manager spend significant time bring
62 State documents forward. The State Attorney General's office made it clear that the deed transferred to
63 the heirs and assignees and the possessors of the deeds have total legal right to that. The State made it
64 clear that if the Town was to pursue that then we would have to litigate with the State and the State
65 would side with the property owners. After legal opinion, it was a Board decision to not pursue this as it
66 would be significate costs to the taxpayer.

67 Mr. and Mrs. Diaz - came forward concerning his property on Diaz Drive/School Street. He signed an
68 agreement between the Town and Mr. Diaz for an easement to his property and the Town agreed to take
69 care of the water problem concerning a drainage issue. Mr. Brewer sent his crew over and packed rocks
70 again to help with the issue. Mr. Brewer stated that he would be building a berm to have the water runoff
71 away from his property and then repave the road down to the gate. Mr. Ilsley stated to the Board that the
72 contract that they agreed to stated May 30th the work would be done. He understands his concern. When
73 the school regraded the road to the middle school, it pitched the water shed off into Mr. Diaz driveway.
74 We did attempt to work with the school to save the taxpayer funds, what we did not anticipate prior to
75 making this agreement, was that we could not do the paving while school was in session. Mr. Ilsley has
76 given the DPW the go ahead to get this fixed. He apologized to Mr. Diaz and should have been more
77 forthcoming with information. Mr. Ilsley stated that there is still pavement work to be done and the Town
78 will be splitting the bill with the School. The Board stated that he directs the Town to fix and involve the
79 School to execute.

80 Paul Coralie – He asked if the public beaches on Governor's Lake where going to be discussed this evening.
81 The Chairman stated that it is not on the agenda. Mr. Coralie asked if the Board could schedule a meeting
82 for the residence to discuss their concerns and issues. Mr. Ilsley stated that he addressed this very issue
83 at his Friday morning meeting at Joe with Joe. He also stated that he approached the association last year
84 and then followed back up with the association. He asked Mr. Coralie if he would be willing to sponsor an
85 evening Joe with Joe and he would be more than happy to meet with the residents for an open, positive
86 discussion regarding the changes surrounding Governor's Lake.

87 **Public Comment closed at 6:28PM.**

88 Non-Public: The Chairman announced that the Board would be going into nonpublic under RSA 91-A:3,II
89 (Personnel) to choose Citizen-based Solid Waste Advisory Committee (SWAC) members and will return to
90 the public meeting to announce the appointees and swear in the members. Selectman Hoelzel motioned
91 to move, seconded by Selectman Long. The Board was polled, 5-0-0.

92 Ms. Pouliot came forward to state that she could not make the last meeting and wondered if she would
93 still be considered; Chairman Plante stated yes. The Board entered nonpublic at 6:30 p.m.

94 Returned to pubic session at 6:51 p.m. - The Chairman announced that the Board went into nonpublic
95 under RSA 91-A:3,II (Personnel). It was voted to not seal these minutes as we will be announcing the SWAC
96 committee members. I will read the names of the chosen committee members: Full-Time Members are

97 Wayne Watjus, Kevin Woods, Kathy Pouliot, and Jennifer Dube. Alternate member will be Neva Austew-
98 Cole. Selectman Hoelzel will be a Board of Selectmen voting member and the alternate Board of
99 Selectman member will be Selectman Long. The citizens/appointees will be sworn in under agenda item
100 number one this evening. Selectmen Hoelzel made a motioned to move those appointments, seconded
101 by Selectman Long. MOTION CARRIED 5-0-0. Mr. Woods stated his disappointment that the board had
102 chosen an even number of citizen members. He also mentioned before he was sworn in that there was
103 discussion that this committee would report to the Town Manager. He stated that there is no other
104 appointed committee in the town that reports to the Town employee and should report to a governing
105 body. Mr. Ilsley stated that he agreed with Mr. Woods that the Town Manager is an appointed official. He
106 continued that this committee would work collaboratively with the DPW and Town Manager, but the
107 committee should report to the governing body. The Selectmen agreed. Selectman Hoelzel thanked the
108 people who volunteered, and this was not an easy decision. We appreciate all the town's volunteers and
109 welcome their input. Mr. Woods commented that under RSA 91A that the volunteers that were not
110 chosen to request a public hearing to hear why they were not chosen to be appointed. Selectman
111 Campbell swore in the members.

112 The Board gave the new committee a task to review and come back to Board of Selectmen the Town Code
113 Chapter 170.

114 **Agenda:**

115 **Opening the Public Hearing: opened at 7:07:**

116 Cable Franchise Agreement. Mr. Woods came forward to state that under the Federal Town
117 Communication Act, cities and towns are authorized to enter into agreements with cable providers which
118 provide cable tv services to a community or area, known as cable franchise agreements. This is our third
119 agreement since having cable tv in the town. We are now looking into a five-year contract. There are no
120 changes to franchise fee which is 2% of a subscriber for the cable/tv portion of their bill only; the maximum
121 allowed by law is 5%. The contract will state that if the governing body deem it necessary to raise that
122 from 2% to any other number they can do so after a public hearing. The 2% provides plenty of funding to
123 run RCTV. We have not requested any capital funding. Capital funding while they think it comes from
124 comcast, it does not. Anything that needs to be done comes out of the existing funds available. One of
125 the two items that we are asking for is a high definition (HD) channel. If this is successful, we will be the
126 second town in the state to have an HD access channel. This will not be passed onto subscribers; it will be
127 at no additional costs. The contract has been submitted to town council and are awaiting to address their
128 concerns and will be meeting with them. Because comcast was only willing to do an HD channel within
129 thirty-six months of the agreement we unwilling to do a 10-year contract. This franchise agreement has
130 no bearing on costs for cable, or fees, this is strictly for cable tv services only. We do not go out to bid for
131 this type of contract. Due to legal concerns from town council regarding the contract we would request
132 that the board not vote on the contract at this time, the Town Manager asked to table the agreement and
133 allow us to work and negotiate a contract that is more advantageous to the Town of Raymond. Mr. Woods
134 commented that the only impact that has is that this would push out our start date to a future start date.
135 Mr. Woods agreed and does not see that to be an issue.

136 **Public Hearing Resident Comments:**

137 Carol Watjus – Would you the Board of Selectmen please address an issue that I as well as many other
138 residents would like to know about?

139 The issue is in reference to the Cable Committee, that they are a volunteer committee which is getting
140 stipends to volunteer. Do you know when these stipends started, and why?

141 Did you know that at the May 29, 2018 Cable Committee meeting, the committee members voted
142 themselves a raise, and said they reviewed it with the Town manager and Finance director (a Town
143 manager that was leaving in two weeks, and a Finance Director who was new). Comments that were made
144 by the committee members to justify the increase were, " I wasn't overly concerned, if congress can vote

145 themselves a raise, we can vote ourselves a raise”, and “that makes a lot of sense, then they proceeded
146 to vote unanimously for their raise.
147 Then at the March 29, 2019 meeting, which the video is not available on RCTV, the committee again voted
148 on receiving stipends for non-meeting events.
149 Here is the background of where and how this money is received and spent which you probably already
150 know but the public might also want to know.
151 This money is received from the Cable Contract with Comcast that the Board of Selectmen is the
152 Franchising authority, and who signed the contract. A five-year contract which has expired as of February
153 27, 2019 gives the Cable Committee a 2% Franchise fee, that was originally put into the general fund and
154 then the voters would be asked for approval to spend when the committee wanted to purchase something
155 from the fund. But then on warrant article #15 the Town voted for and passes in 2014 484 to 355 to take
156 that 2% (839) franchising fee out of the general fund and move it to a new fund (Cable TV Revolving Fund).
157 The original account was set up for the Cable Committee maintenance/expenses, so since it was and is a
158 volunteer committee there would not be any stipends or salaries out of it. So why is this being allowed?
159 This has taken the transparency and approval away from the residents/voters and has allowed you the
160 Board of Selectmen to be the one to order the money to be spent out of the account with only the vote
161 of the cable committee itself to spend the money as they want. This warrant article transferred the
162 \$37,111 to this account.
163 In the Cable TV Policy Manual posted on the Town web site, it states “The Cable TV Committee is a
164 volunteer committee, which relies on other volunteers for many functions.
165 Also states “withdrawals from the capital reserve fund will follow town procedures. Expenditures less than
166 \$100 are approved by the cable committee Chairperson and Coordinator. Expenditures exceeding \$100
167 are voted and approved by the Cable TV Committee. All expenditures are overseen by the Town Manager,
168 Finance Director and Committee Treasurer.
169 It also states, “The Coordinator reports to the Town Manager as a Town employee and takes direction
170 from the Cable TV Committee. The Coordinator may be a member of the committee.
171 The second issue is in reference to the Cable Committee that I would also like to see addressed is; Why
172 are there two RCTV channels? When what is seen consistently are the same ads and several from the
173 same agency. If you watch the channel for 15 minutes there is redundancy. Does having these two
174 channels cost the Comcast end user? Is this part of the contract and if we do not need the two or even
175 the three channels that are in the contract, would it lower the price that the Comcast users pay? I would
176 think Comcast does not just give the Town the ability to have two or the third channel without charging
177 something for it. Maybe the costs can be negotiated down with not using so many unnecessary channels?
178 Points that you might want considered:
179 If you are ok with cable committee volunteers getting paid, what about all the other volunteers in the
180 Town?
181 Are you saying that the person behind the camera is more important and worth more than the person
182 sitting at the table being recorded? Are you saying that their time is more important so they deserve to
183 get money, and all other volunteers in town should not get paid as their time is not as important?
184 If this was started as a volunteer committee, does the public know that it is no longer volunteer and that
185 they get paid? Many residents I have asked do not know this...did you?
186 The recording of meetings is not a law it is something of a want not a need, the minutes of a meeting are
187 what is required by law.
188 The non-meeting events are also a want not a need, and if residents want it recorded, then wouldn't you
189 think that there would be more volunteers?
190 You might say if we do not record these things, because nobody would want to it if they do not get
191 paid...well maybe we do not need to be doing it. Why would you let this be dictated to you and take
192 money and use it for unnecessary stipends/salaries when it was and should be volunteer?

193 You might say it is not that much money....it does not matter the amount remember pennies to dollars, it
194 adds up, along with the stipends to pay people do the recordings, purchase polo shirts and whatever else
195 they decide they want it adds up. The warrant article has taken the money out of the general fund, which
196 most other towns keep the cable money in the general fund. This has allowed this committee to spend at
197 will instead of using it where the Town might need more, and you the Board of Selectmen should have
198 more oversight in the use of the money.

199 You might say if we do not have the recordings, then people would not know what is going on in the
200 Town....maybe they would show up to more meetings if they really wanted to know what was going on
201 instead of relying on the recordings, or listening to a 2nd 3rd or 4th person account of what happened at
202 a meeting on from social media, which most times is very misleading and sometimes wrong. Haven't you
203 always said you would like more participation in these meetings.

204 You might say this would make less people come out to vote....I do not think you could get any worse of
205 a voter turnout, and if people really wanted to get involved, they would.

206 Even now when most people get involved it is something that personally involves them only and not the
207 Town as a whole. NIMBYS - not in my back yard.

208 I would like you to ask yourself this. Is this the right thing to do, pay for specific volunteers only? Have
209 unnecessary extra channels that the residents pay for in their Comcast bills monthly? Has a franchise fee
210 that is paid for by the Comcast users and spent at will by the cable committee for stipends because they
211 cannot get any volunteers?

212 Your consideration and response to this issue would be greatly appreciated, for me as well as for all the
213 residents and I would like my comment to be put in the minutes of the meeting.

214 Also, I hope you would delay taking any action on this contract until you investigate all the facts. Thank
215 you for your time. I realize that the Board of Selectmen has a lot on its plate and you only meet once a
216 month. What I would like to talk about is the Cable Committee Franchise and the Cable Committee and
217 my observations that there needs to be more oversight in this area.

218 The points I will be talking about are: The Cable Committee is a volunteer committee

219 1- stipends that the cable committee recorders are getting

220 2- the increases in stipends that the cable committee voted for on May 29, 2018

221 3- the additional stipends for non-meeting events that the cable committee for voted on March 29,2019

222 4- how the money is received and spent from the cable committee and Comcast

223 5- Cable TV Policy Manual information

224 6- the channels that are in the Cable TV contract

225 7- HD Channels that the Cable Committee wants to put in, will not be available to the basic subscribers,
226 only to the ones with the higher paid subscriptions that have HD

227 Not said at meeting but would like this known.

228 8- As was said at one of the Cable Committee meetings, the revenues from the Franchise Fees are rising
229 about 3% per year. So why not lower the Franchise Fee and have the Comcast end user pay less?

230 The Selectmen agreed to table until legal review is complete.

231 **The Public Hearing was closed at 7:25 p.m.**

232 The Town Manager will clarify legal concerns and then present to Board at a future meeting. Selectman
233 Barnes motioned to let the Town Manager to renegotiate, seconded by Selectman Campbell. MOTION
234 CARRIED 5-0-0

235 **Resident Concerns:**

236 **Jane Bailey:**

237 **Three- Minute Rule for Public Comment:** She passed out information to the Board. She stated that when
238 a resident is put on the agenda, that they are notified. Mr. Ilsley interrupted for a point of order to state
239 that an email was sent to the household email address. She also stated and commented on the three-
240 minute rule and would like to see the Board reconsider this process. Mr. Ilsley commented that this was

241 a procedure that the Board voted in to allow the public to speak, without it, it creates a liability if we do
242 not have such procedures in place to allow equal time for all public comment.

243 Mailbox placement requirements: In doing some research she recognized a conflict regarding the
244 DPW/Town requirement and the USPS requirements. The Post Office guidelines state that the mailbox
245 needs to be 6-8 "from the road; and 41" in height. The DPW requirements state three feet from the road
246 (36") from the road, 42" in height and is in conflict in the postal service. In addition, the mail trucks must
247 pull off the pavement to meet this three-foot requirement by the town which is not legal. By turning off
248 the pavement is causing damage to the road. Please follow the USPS postal procedures. She wants the
249 Board to investigate this discrepancy.

250 Town Regulations: division two Board of Selectmen regulations streets and sidewalks article 3 damage to
251 structures and improvements adopted on February 14, 2000. She referenced 277-10 damage to town
252 equipment. (see town code attached). She would like the town equipment liability to be removed for
253 town residence; nonmoving structures are hard to blame for damage to heavy equipment. It is also hard
254 to place the blame on one mailbox or post. She would like the code reviewed and corrected.

255 Town Water Tank: The Town has three water tanks. Orchard Street, Rt.156/Nottingham Road and Long
256 Hill Road. These are not being maintained and need to be painted and look unhealthy. Maintain the tanks
257 investigate the.

258 Maintenance of town roads: Until approximately 2011-2012, all town roads were sealed with a form of
259 rubber sealant and is not being done now. This was done to prevent the cracks becoming bigger and
260 eventually turning into potholes. It is more cost effective to seal the cracks in the roads than to wait to
261 pave the entire road. She asked the Board to check into this process.

262 Langford Road: there are construction heavy equipment trucks and are creating damage on the roads,
263 potholes etc. Please repair the damage before it gets out of hand and causes damage to cars and other
264 vehicles.

265 Culvert: At the end of Lisa Ave – it floods whenever it rains and causes a hazard for anyone driving over
266 this section of the road. For safety reasons please investigate this and correct it.

267 2018 annual report for the town: She commented that it was missing department reports, board and
268 committee reports; no voting results. It is also missing the 2018 state primary results, and the 2018 town
269 and school voting results. Pictures are wasted space in the town report. Request that all town items
270 missing on 2018 report put back in. It is posted online. Utilize the pages more. This is historic history of
271 the town and requests that all town missing items be put back in or put online.

272 She also commented that when the Board is signing documents in public, please reveal what the Board
273 are signing.

274

275 Selectman Hoelzel commented on what is required under the RSA. Mr. Hsley commented that per the RSA
276 all required documents are in the town report plus extra information. Last year the town report cost
277 taxpayers \$10,000 and we had to pay to recycle the over two hundred that were thrown out. The 2018
278 report costs the taxpayer \$2,500 and we distributed every report and we worked through this process
279 with the Board and there were multiple public meetings regarding the report and the new structure and
280 costs associated with the printing of the report. Selectman Barnes commented about the costs to the
281 taxpayer for the 2017 town reports. Most residences at voting did not want the printed version.

282 Mrs. Bailey asked if the Board would consider meeting more than once a month.

283 The Town Manager made a point of clarification for the public record you are not required to go through
284 the town manager to speak to the Board; however there are regulatory requirements that if something is
285 to be posted on a Board agenda we may have to notice someone/abutter for instance so we do need to
286 know that and follow through. My job is to make sure that if there is an issue, I address it as part of my
287 job requirements, and if there is something that is being put on the agenda that impacts another resident

288 of this town, it our job to ensure they are aware and notified. She would like to see the other Board of
289 Selectmen members we would have your email. It was stated that the emails are on the website.

290 **Victoria McLaughlin:**

291 Ms. McLaughlin came forward regarding Chapter 170. She read the town ordinance to the Board. She
292 wanted to know why the ordinance for the dumpsters is not being enforced; why the dumpster is not
293 being emptied weekly as the ordinance states; it is a four-yard dumpster the ordinance states that it
294 should be a two-yard dumpster and the dumpster is set in a town right-of-way. She approached the Board
295 to show the property boundaries and the wetlands on her property. The Town Manager state for public
296 record that the Town has been working this issue and has been very involved in this issue and for you to
297 state that the town has done nothing is incorrect. The problem we have with the ordinance is that the
298 ordinance put the onus responsibility not on the resident but on the company and it states if the dumpster
299 is not emptied then the town will make the dumpster company come out and empty the dumpster and
300 charge the resident, this cannot be done. The ordinance was implemented fourteen years ago and has
301 not been updated or enforced in addition the elements behind it to compel someone to do it doesn't exist
302 because the elements requires us to leverage the company. Mrs. McLaughlin disagreed and wants the
303 Board to enforce the ordinance. Mr. Ilsley sympathizes with her frustration.

304 Selectman Barnes stated that the resident brings up some valid points. And it is a problem that needs to
305 be resolved. Can we work together to resolve this issue? Mr. Ilsley stated that the best course of action
306 is to get some legal basis to enforce something against them but allow us to work in tandem with your
307 neighbor to some to some resolution. The Board will take the issue under advisement and will engage
308 diligently. The Solid Waste Advisory Committee will be taking this up at their first meeting. The Board
309 proposed to draw up a proposal for legal to review, have a non-meeting with legal to review and bring
310 back for a future Board meeting.

311 Ms. Pouliot addressed Mrs. McLaughlin, the public and the Board and stated that anyone can come to
312 meetings they are public and voice their concerns and input their ideas and research to help. They will be
313 researching different options.

314 **Onway Lake Village Update:**

315 John Tracy, David Saloga, and Paul McCoy

316 The problem is that they sell the properties, but the owners can only stay there 10 months out of the year,
317 and they must leave for two months. They are requesting that the resident can stay there for 12 months
318 and he is also requesting that the people that live there should be allowed to register their car and vote
319 in the Town of Raymond even though they live here for part of the year. They also have permits for 800
320 sq. ft, but they must have two bedrooms. Mr. McCoy stated that they are having a problem with the
321 covenants and the only ones that can change the covenants are the Board of Selectmen by a majority
322 vote. The property is open year around by covenant, but the resident cannot stay year around. The major
323 concerns are covenant 11, 11A and 12. Covenant 11 states that the resident cannot stay year around, not
324 a permanent residence, 11A talks about flex time; another words it is open for 9 months it stays open but
325 it is flex time which means that they can use the residence, but they cannot stay there. We would like this
326 area to be a four-season resort community. Mr. Ilsley read the covenants and recommended we seek
327 advice from legal counsel and run it through the Planning Board. He would like to bring it back at the July
328 Board meeting. The Board would like to seek legal counsel.

329 Mr. Wood asked Mr. Tracy to explain what he meant when he stated private ownership of land around
330 the cottages. Mr. Tracy explained it would be like a condominium if you purchase the cabin you acquire
331 a piece of land. They get exclusive rights area of the cottage and they have common areas also that they
332 can utilize. When 80% of the lots are sold, the association would maintain the roads. There were two
333 phases approved, 111 approved in the first phase and 189 in the second phase; and in the second phase
334 they will have to go back before the planning board for septic designs, etc. Mr. Wood stated that it appears
335 to be a substantial change from the initial approval, so they should also review the approvals of the project

336 and may have to do an all new site review. Selectman Barnes made a motion for the Town Manager to
337 move forward with this and report back to the Board, seconded by Selectman Long, MOTION CARRIED 5-
338 0-0

339 **Dog Forfeitures:**

340 Mrs. Intonti explained that the dog forfeiture window between the time that the list can be run to set the
341 fees in motion and the time frame set by the RSA for dog owners to pay these fines is June 27th. Once the
342 list is run by the tax office, anyone with outstanding dogs that have not been registered, will add extra
343 fines to their registration. The Board needs to sign the dog forfeiture warrant to set these fees. We will
344 have a Board meeting on June 27th for the Board to review the list and sign the warrant.

345 **Legal Review for Work on Private Roads:**

346 Per Legal advice the Town should cease the maintenance on these private roads. This will warrant a Public
347 Hearing to continue or discontinue. We will notify the abutters of the date of this public hearing.
348 Selectman Barnes asked about grandfathered in of roads and does that play a role in this? Mr. Ilsley stated
349 it is a tangled mess and would have to be investigated carefully. It will have impact on the town residence
350 that live on these private roads. Selectman Hoelzel mentioned that there is a Senate Bill 39 in legislature
351 on private roads and maintenance She believes that it states that people on private roads are responsible
352 for the private road. Selectman Barnes motioned to move forward and notify the abutter's, seconded by
353 Selectman Campbell, MOTION CARRIED 5-0-0.

354 **CRF:**

355 Motion to table to June 27 Board Meeting; all agreed.

356 **Acceptance of Donations:**

357 Recreation donations were read by Selectmen Campbell, \$900

358 4th of July – read donations by Selectman Campbell, \$7,500.

359 Welfare Donation: Walmart (car seat donation) \$100.

360 **Approval of Minutes:**

361 Selectman Hoelzel made a motion to accept the minutes as written, seconded by Selectman Campbell,
362 MOTION CARRIED, 5-0-0. June 10, 2019 minutes tabled to next board meeting for approval.

363 **Other Business:**

364 Read nonpublic sessions from previous meetings. Read dates for next BOS meetings.

- 365 • The Board went into nonpublic on 5/20/19 under RSA 91-A:3, II (d) Property. It was the vote of
366 the Board to seal the minutes for two years (5/20/2021).
- 367 • The Board went into nonpublic on 5/20/19 under RSA 91-A:3, II (a) Personnel. It was the vote of
368 the Board to seal the minutes for two years (5/20/2021).
- 369 • The Board went into nonpublic on 6/10/19 under RSA 91-A:3, II (a) Personnel. It was the vote of
370 the Board to seal the minutes for five years (5/20/2025).

371 **Citizens Questions and Comments:**

372 Mrs. Dickerson came forward to state that she sent letters to the Boards through US mail. She wanted
373 them to review and vote on all the action items at the next regularly scheduled Board meeting on July
374 15th. She stated she would be available to attend that meeting.

375 **TM Report:**

376 Mr. Ilsley read the bio for another new hire in our Police Department, Andrew Newman and welcomed
377 him to Raymond.

378 **Bids Awarded:**

379 Demolition Bid – EnviroVantage, \$47,250

380 Hazardous Waste – ACV Environmental, \$14,974

381 Pavement Markings – Highway Systems, \$26,100

382 **Code book:** Needs significant updating. Mr. Ilsley is proposing that we take the most urgent first get them
383 voting on conditionally and then get to legal review. Under the enforcement one of the recommendations

384 that I will bring forward is a fee table and approved annually by the Board. He does see the need to
385 continue the contract with General Code we would like to try to work from the inside. We also need to
386 review warrant articles that have not been updated into the code.

387 **BOS Report:**

388 Selectman Hoelzel, no report, Selectman Long, no report, Selectman Barnes attended graduation along
389 with Selectman Hoelzel to present the Board of Selectman scholarship. He also mentioned the 4th of July
390 parade and is concerned that the church will not be taking on this event next year, he suggested getting
391 the word out for volunteers to come forward; Selectman Campbell no report; Selectman Plante read
392 letters of merit for Officer Paskowski and Officer Wheeler. Thanked the Raymond PD; He also wanted to
393 thank publicly local residents Fred and Linda Richards. Thank you for cleaning the veteran's cemetery.
394 The Board reviewed the Board of Selectmen signature folder: announced documents and signed.

395 **Non-Public:**

396 Selectman Barnes made a motion to enter the two non-public sessions, seconded by Selectman Campbell,
397 no other business was conducted.

398 Non-Public RSA 91-A:3, II (a) Personnel

399 Non-Public RSA 91-A:3, II (d) Property

400 **Adjournment: Public Session at 9:07PM**

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Minutes Recorded By:

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Deborah Intonti, Executive Assistant to the

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Board of Selectmen and Town Manager

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These minutes are in draft form and therefore
a subject to change.