

Revised Copy
August 20, 2007

TOWN OF RAYMOND **Cemetery Rules and Regulations**

ARTICLE I Management

Management of the Cemeteries owned by the Town of Raymond shall be written in Article XX and RSA 37:6 section VII(I).

ARTICLE II Sale of Rights to Burial Sites

Prices of rights to burial for residents of the town or former residents who have left town during the last five years shall be in accordance with the Town of Raymond Fee Schedule.

1. No burial rights shall be issued for a burial site in un-plotted ground.
2. The rights to burial are to be sold by range and in numerical order in accordance with the schedule of burial sites.
3. No interment shall be permitted in any burial site until said rights to burial are paid in full and all burial permits are obtained.
4. A cremated body may be interred on the same burial site with a regular burial. (Immediate family only).
5. The total price in full shall be paid at the time of the purchase of the rights to burial.
6. No monument or marker shall be erected on any site until payment of the rights to burial has been made in full.
7. The Cemetery Sexton or his designee shall be the only persons authorized to sell rights to burial.
8. All burial sites shall revert to the Town only.
9. The Town shall repay original purchase price of lots turned back to the Town.
10. Persons desiring to allow the burial of bodies other than those of their immediate families in their burial site may do so upon presenting a written request signed by the owner of the rights to burial site, or his or her successor in interest, when approved by Cemetery Sexton.

ARTICLE III Size of Rights to Burial Sites

1. Single graves 40" x 120"
2. 6 grave family lot 10' x 20'
3. 12 grave family lot 20' x 20'

ARTICLE IV Rights to Burial Site Markers

1. Corner markers are allowed and recommended on all burial sites, but must be set flush with the ground.
2. All individual grave markers or head stones must be set flush with the ground.
3. One upright monument is permitted on one or more adjoining sites and may be accompanied by flat markers.

ARTICLE V Maintenance

1. Maintenance includes the cutting and trimming of the grass at reasonable intervals, the raking and cleaning of the grounds when deemed necessary by the Public Works Director, the pruning of shrubs and trees that may be placed by the Town and the removal of dead flowers and trash.
2. Such maintenance care shall in no case mean the repair, maintenance or replacement of any memorial, marker or structure of any kind erected upon burial sites; nor the planting of flowers or plants; nor does it mean the reconstruction of any marble, granite, bronze, concrete, or any other work or any section of plot, damage to which may have been caused by the elements, an act of God, thieves, vandals, explosions, unavoidable accidents, riots or by order of any military or civil authority, whether damaged be direct or collateral means.

ARTICLE VI Records

1. A copy of these Rules and Regulations and amendments thereof, shall be kept by the Town. Owners of burial rights and purchasers of new burial rights shall be given a set of these Rules and Regulations and amendments.
2. A map showing the plan of the old and new Pine Grove Cemetery and their division into sections, as well as a master plan of each section showing the divisions of each section with burial site numbers shall be kept by the Town.
3. A book in which is recorded the sections, number and the name of each burial rights owner shall be kept by the Town.
4. A card identification system and/or computer database containing the name and other pertinent information of each person buried in Pine Grove Cemetery shall be kept by the Town.

ARTICLE VII Funeral and Interments

1. Arrangements for interments shall be made at least twenty-four (24) hours in advance and directly to the Cemetery Sexton or his designee.

2. The fee for interment shall be in accordance with the Town of Raymond Fee Schedule and may be learned upon application and includes opening and closing the grave.
3. Concrete burial liners are required for all interments.
4. The person giving the order for the grave must supply the necessary information for the interment records of the Town. In addition, such person must present a burial permit prior to burial, as required by the laws of the State of New Hampshire.
5. All funerals, on arriving at the gate, are under the direction and control of the Cemetery Sexton or designee.
6. The burial of the remains of more than one person in one grave will not be permitted except the remains of mother and infant, or of two infants enclosed in one casket. A cremated body may be buried in a casket with remains of an immediate family member in the case of husband and wife. (see Article II, Section 4).
7. No disinterment or removal of the remains of any body will be permitted except:
 - a. With the consent, in writing, of the owner of the burial rights or a member of the family.
 - b. With the permit required by the laws of the State of New Hampshire.
8. Holiday funerals will be permitted only with special permission of the Cemetery Sexton or his designee under weekend rate in accordance with the Town of Raymond Fee Schedule.
9. The Town or Cemetery Sexton or his designee shall not be responsible for any order given by telephone, or any mistake occurring from the want of proper instructions as to the proper grave location where interment is to be made. The Town or Cemetery Sexton or his designee reserves the right to make an equitable charge whenever additional labor and equipment costs result from such mistakes.
10. Any and all costs incurred from a winter burial will be borne by the family and shall be in accordance with the Town of Raymond Fee Schedule.

ARTICLE IX Monument Work

1. No monument shall be erected without prior approval of the Cemetery Sexton or his designee. The Right is reserved to forbid or remove any monument deemed objectionable by the Town.
2. No monument will be permitted to be erected bearing any mark or symbol deemed objectionable by the Cemetery Advisory Board.

3. No monument or marker may be erected on any burial site until the rights to burial has been paid in full and the owner is in possession of the rights of burial form.
4. Only one (1) flush marker per burial site or one upright monument will be permitted. All flush markets shall be granite, flat on the bottom (sawed) as well as flat on the top. They are to be set flush with the grade and may rest on a concrete foundation, but shall not be adhered to the foundation. They shall be not less than 4" thick and not more than 6" thick. Single markers shall be 12" x 24" in size and double markers shall be 15" x 36" in size. Military and fraternal insignia may be engraved on the markers.
5. One upright monument will be permitted on burial sites consisting of a minimum of two adjoining sites or more with burial rights owned by the same family. The monument base length shall not exceed one half the width of the lots. The monument base width shall not exceed sixteen inches. The monument itself shall not exceed an overall height from the ground level to the top of more than three feet six inches.
6. Permission of and approval by the authorities shall be obtained before the placing of a marker or monument.
7. The monument contractor must submit a dimensioned drawing of the monument showing foundation sizes, base sizes, and actual monument size. The monument contractor must perform his work under the control and supervision of the Cemetery Sexton or his designee.

ARTICLE IX Foundations or Footings

1. All foundations or footings for upright monuments shall be at least three (3) feet below ground level.
2. All foundations or footings for monuments shall be built by the monument dealer, under the Cemetery Sexton's or his designee's supervision, and charged to the burial site owner.

ARTICLE X Shrubs and Trees

1. Shrubs or bushes are allowed on any burial site, not to exceed the height of the upright monument.
2. No trees are allowed to be planted and/or replaced on any burial site except those which are planted by the Town.
3. The Town shall not be responsible for the replacement of any shrub, tree, or bush planted in a Town cemetery, except those which the Town originally planted.

ARTICLE XI General Rules

1. No permanent seats, boxes, toys, balloons, ornaments and similar articles shall be placed on any burial site.
2. The Cemetery Sexton or Public Works Director reserves the right to remove any article from any burial site that is noted in General Rule 1 or any similar article.
3. American Flags will be permitted. The flag is to be placed next to the existing monument or flat stone marker.
4. The Public Works Director shall have the authority to remove all floral designs, flowers, weeds, trees, shrubs, or herbage of any kind, from the cemeteries, as soon as, in the judgment of the Cemetery Sexton, they become unsightly, dangerous, detrimental or diseased, or when they do not conform to the standards maintained by the cemetery.
5. No roping, hedge, fence, railing, mulch, stone chips or enclosure of any kind may be placed on the boundaries of any burial site.
6. Mounds over graves are prohibited.
7. Lot owners will be permitted to do general maintenance on their lots in the Town Cemeteries. Any other work will require permission from the Cemetery Sexton or his designee.
8. No dog, other than service animal; horses, bicycle, motorcycle, or off-highway type recreational vehicles shall be permitted in the cemetery at any time, with the exception of participating funeral processions.
9. All bodies shall be removed from the cemetery vault prior to April first. All bodies shall be placed in the cemetery vault from December first to April first unless interred under the provision of Article VII:10.
10. The water in the cemetery shall be turned on May 15th and turned off on October 15th.
11. Thru traffic is prohibited in both Pine Grove Cemeteries. Parking for any purposes other than visiting a grave in the cemetery is prohibited.
12. Potted flowers, cut flowers, and artificial flowers may be placed on burial sites from May 1st to October 15th. Winter arrangements of natural materials may be placed on burial sites from October 16th to April 30th. Flowers or winter arrangements must not exceed the width of the monument and not exceed one (1) foot out from the front of the monument base. No flowers or winter arrangements are allowed behind a monument base with the exception of 6 and 12 grave burial sites which have burials behind the monument. If no monument is on the burial site, a one (1) foot by two (2) foot section for flowers or winter arrangements will be allowed in line with the

monuments of the other burial sites of that range. Shepherd hooks, crosses, and not more than 2 external lights will be allowed as long as they are placed beside, or in front of upright monuments.

13. A general removal of all decorations, except winter arrangements, will take place on or about October 16th of each year by the Town. Winter arrangements general removal will take place on or about April 30th of each year by the Town.
14. The Town shall not be liable or responsible to any person for damage done to monuments, trees, shrubs, or plants except for that damage arising directly from its negligence, and the Town shall not be responsible for personal injuries received or property damage caused, except that which arises directly from its own negligence.
15. The cemetery is open from dawn to dusk.
16. No trash or debris, including flower pots, arrangements, cuttings, or limbs shall be discarded at the perimeter banks of the cemetery.

ARTICLE XII Pets

1. No pet animals of any kind may be buried in a Town Cemetery.

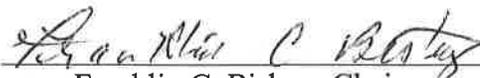
ARTICLE XIII Amendments or changes to the Rules and Regulations

1. The Town hereby expressly reserves the right to adopt additional rules and Regulations and/or to amend, alter or repeal any rule, regulation, article, section, paragraph or sentence in these Rules and Regulations at any time and without notice.

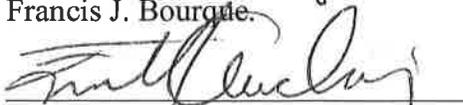
This action shall become effective upon the date of this action 20th day of August, 2007.

A record of return of this action shall be posted with the Town Clerk immediately upon its enactment.

**TOWN OF RAYMOND, NEW HAMPSHIRE
BY IT'S
BOARD OF SELECTMEN**


Franklin C. Bishop, Chairman


Francis J. Bourque


Timothy E. Auclair


Gregory C. Bemis


Robert A. Carlberg