

TOWN OF RAYMOND BOARD OF SELECTMEN & BUDGET COMMITTEE MEETING SCHEDULE

September 2020 - March 2021 Updated 9/21/20

PLEASE BE ADVISED THAT MEETING DATES & TIMES MAY BE ADDED OR DELETED

Date	Events / Info	Location
2020	2020-2021 Calendar Dates	
9/28	BOS Mtg: Public hearings continued. (on site meeting) TM via Zoom	Media Center-RHS 6:00 PM
9/29	Bud Com Mtg: Review of questions and answers from school year end, review of meeting minutes from Feb and Aug (via zoom)	Media Center-RHS 7:00 PM
10/5	BOS Mtg: <ul style="list-style-type: none"> • Action to vote on public hearings, • tax abatement (Wal Mart) • proposed Budget presentation & WA to Select Board. (on site meeting) TM via Zoom 	Media Center-RHS 6:00 PM
10/12	Holiday – Columbus Day – Town Offices Closed	
10/13	Bud Com Mtg: Town Budget/WA’s presentation, the proposed budget will be ~80% complete (via zoom)	Media Center-RHS 7:00 PM
10/26	BOS Mtg: <ul style="list-style-type: none"> • Info on upcoming elections – invite Moderator, Town Clerk • Budget updates/discussion 	Media Center-RHS 6:00 PM
10/27	Bud Com Mtg: Town Budget review of questions and answers if needed (via zoom)	Media Center-RHS 7:00 PM
11/3	General Elections – BOS Members @ Polling Station Post Quorum Notice by 11/2/10	IHGMS 6AM-7PM
11/9	First day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the 2021 town meeting. [RSA 675:4; 40:13, VII] Last day to accept these petitions is December 9, 2020	
11/10	Bud Com Mtg: Town Budget and WA’s finalize (on site meeting) TM via Zoom	Media Center-RHS 7:00 PM

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11/16	BOS Mtg:	Media Center- RHS 6:00 PM
11/26	Holiday – Town offices Closed - Thanksgiving	
11/27	Holiday – Town offices Closed – Thanksgiving day after	
12/1	Bud Com Mtg: School Budget/WA’s presentation (on site meeting)	Media Center- RHS 7:00 PM
12/3	Bud Com Mtg: Questions and answers on Town Budget (on site meeting) TM via zoom	Media Center- RHS 7:00 PM
12/8	Bud Com Mtg: Questions and answers on School Budget (on site meeting)	Media Center- RHS 7:00 PM
12/9	Last day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the March 9, 2021 town meeting. [RSA 675:4; 40:13, VII]	
12/10	Bud Com Mtg: Snow Date – if needed	Media Center- RHS 7:00 PM
12/14	BOS Mtg:	Media Center- RHS 6:00 PM
12/24	Town Offices possibly close early	
12/25	Holiday – Christmas Day – Town Offices Closed	
12/30	Last day to post and publish notice for first hearing on January 11 for proposed adoption or amendment of zoning ordinance, historic district ordinance or building code if a second hearing is anticipated. [RSA 675:3, :7]	
12/31	Town Offices possibly close early	
2001		
1/1	Holiday – New Year’s Day – Town Offices Closed	
1/5	Bud Com Mtg: Public hearing Town Budget & WA’s	Media Center- RHS 7:00 PM
1/8	Last day for voters to petition select board to include an article in the warrant proposing a bond governed by RSA 33:8-a. [RSA 40:13, II-a(b)]	

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	Last day for governing body to vote to extend polling hours at March 9 elections. [RSA659:4-a, IV]. (Reduction of polling hours requires vote of legislative body.)	
1/11	BOS Mtg:	Media Center-RHS 6:00 PM
1/11	Last day to hold first public hearing by Planning Board on proposed adoption or amendment of zoning ordinance, historic district ordinance or building code if a second public hearing is anticipated, since final proposal must be included in warrant and posted by January 25. [RSA 675:3] (See note for January 25. It is strongly recommended that first hearing be held before this date.)	
1/12	Bud Com Mtg: Public hearing School budget & WA's	Media Center-RHS 7:00 PM
1/12	<ul style="list-style-type: none"> • Last day for select board to publish notice of time, place and subject of public hearing on bond or note issue over \$100,000. Hearing must be held at least 15 days but not more than 60 days before First Session. [RSA 40:13, II-a(a); 33:8-a, I] • Last day for giving notice of January 19 public hearing on annual budget. [RSA 32:5, I; 40:13, II-a (a)] • Last day for voters to petition select board to include an article in the town meeting warrant, provided that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline is the preceding Friday, January 8. [RSA 39:3; 40:13, II-a(b)] • Budget submission date for collective bargaining. Last day to finalize collective bargaining agreement "cost items" for submission to annual meeting. [RSA 40:13, II-a (b); 273-A:1, III] • Last day to publish notice of January 19 session for correction of the checklist (required on day before opening of candidate filing period). Notice must be posted in 2 appropriate places one of which shall be the town's Internet website, if such exists, or shall be published in a newspaper of general circulation at least 7 days prior to the session. [RSA 654:27; 669:5] 	
1/14	Last day to post and publish notice for last hearing on January 25 for proposed adoption or amendment of zoning ordinance, historic district ordinance or building code. Notice of the time of place of each hearing must be given 10 days prior to the hearing, not including the day notice is posted or the day of the hearing. [RSA 675:7.]	
1/18	Holiday – Civil Rights Day – Town Offices Closed	
1/19	Bud Com Mtg: Snow Date – if needed	Media Center-RHS 7:00 PM
1/19	<ul style="list-style-type: none"> • Last day to hold public hearing on annual budget. [RSA 32:5, I and V; 40:13, II-a (c)] 	

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	<ul style="list-style-type: none"> Last day to hold public hearing on bond or note issue over \$100,000. Hearing can be held no earlier than 60 days before First Session. [RSA 33:8-a, I; 40:13, II-a (c)] Supervisors must hold a session from 7 to 7:30 p.m. to correct the checklist on day before opening of candidate filing period. [RSA 669:5; 654:27] 	
1/20	First day for candidates in towns with non-partisan official ballot system to file declarations of candidacy with town clerk. [RSA 669:19; 652:20; 40:13, VII]	
1/21	Last day for the official budget committee (if adopted in the town) to deliver copies of the final budget and recommendations to the governing body. [RSA 32:16, IV; 40:13, II-a(c)]	
1/25	BOS Mtg: (if needed)	Media Center- RHS 6:00 PM
1/25	<p>Last day for planning board to hold final public hearing on adoption or amendment of zoning ordinance, historic district ordinance or building code, because any proposed ordinance or amendment must be included in warrant, which must be posted today. [NOTE: For this reason, it is strongly recommended that the final hearing be held before this date.]</p> <p>Planning board must also determine final form. An official copy of any final proposal must be placed on file in the town clerk's office not later than the fifth Tuesday before town meeting (town meeting is March 9 fifth Tuesday before is February 2). [RSA 675:3] Monday, January 25, 2021.</p> <p>Last day for select board to post warrant and budget at all polling places and at clerk's office or town hall. Warrant shall state place, day and hour for each of the two separate sessions. For the Second Session, the warrant shall also state the hour of the election, hour polls open and close, and which items are to be voted on by ballot. [RSA 40:13, II and II-a (d)]</p>	
1/29	<ul style="list-style-type: none"> Last day for filing declaration of candidacy with town clerk in towns with non-partisan official ballot system. Town clerk's office must be open at least from 3 to 5 p.m. [RSA 669:19; 652:20; 40:13, VII] Last day for party caucus to nominate candidates for town office in towns using partisan system. [RSA 669:39; 40:13, VII] 	
1/30	School Deliberative Session (First Session)	HS Auditorium 10:00AM
2/6	Town Deliberative Session (First Session)	HS Auditorium 10:00AM
2/8	BOS Mtg:	Media Center – RHS 6:00 PM
2/15	Holiday – President's Day – Town Offices Closed	

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2/20	Last day to publish notice, in a newspaper of general circulation in the town, of February 27 session for checklist correction. Notice must be posted in 2 appropriate places one of which shall be the town's Internet website, if such exists, or shall be published in a newspaper of general circulation at least 7 days prior to the session. [RSA 654:27; 669:5; 40:13, VII]	
2/22	Last day to hold public hearing on question of establishing a special revenue fund. Hearing must be held at least 15 but not more than 30 days prior to meeting where question will be voted on. Notice of the hearing shall be posted in at least 2 public places and published in a newspaper at least 7 days before the hearing. [RSA 31:95-d, I (b)]	
2/27	<ul style="list-style-type: none"> • Supervisors to hold session for correction of checklist for Second Session of annual meeting for no fewer than 30 minutes. No corrections or additions may be made after this session until election day, except as provided in RSA 659:12. [RSA 654:27; 654:28; 669:5; 40:13, II-d, VII] • Last day for town clerk to accept voter registration applications for Second Session of annual meeting. (Voters may register on election day for all town, city, school district and village district elections.) [RSA 654:8; 40:13, VII; 654:27] • Reports of transfer, death and removal of names to be acted on by supervisor of the checklist. 	
3/1	BOS Mtg: <ul style="list-style-type: none"> • Election information 	Media Center – RHS 6:00 PM
3/2	<ul style="list-style-type: none"> • Annual town report with final budget and ballot questions must be available today. [RSA 40:13, II] • Last day to submit zoning ordinance protest petition to require 2/3 vote at town meeting. [RSA 675:5; 40:13, VII] 	
3/8	The town clerk's office shall be open to receive applications for absentee ballots, to provide voters the opportunity to complete absentee ballots, and to receive returned ballots on the Monday immediately prior to an election at a minimum from 3:00 p.m. to 5:00 p.m. The clerk may designate a deputy clerk or assistant to provide this service, provided the individual has taken the oath of office and has been trained in the requirements for using an absentee ballot and the procedures for issuing and receiving absentee ballots. [RSA 657:1, II (c)]	
3/9	Last day for town clerk to accept completed absentee ballots; clerk, or clerk's designee, must be available at least between 3 and 5 p.m. No absentee ballots may be accepted after 5 p.m. [RSA 669:29; 657:22; 652:20; 40:13, VII]	
3/9	Town Voting- Second Session BOS Members @ Polling Station by 6:30AM Post Quorum Notice by 3/8/21	IHGMS 7AM-7PM

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3/29	BOS Mtg: If needed...	Media Center – RHS 6:00 PM
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