



RAYMOND CONSERVATION COMMISSION

4 EPPING STREET, RAYMOND, NEW HAMPSHIRE 03077

(603) 895-7017

January 8, 2020

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To: Raymond Board of Selectmen

From: Raymond Conservation Commission

Re: Conservation Commission Membership Appointment

The Conservation Commission voted unanimously on December 11th, 2019, to recommend Kathy McDonald to be appointed as a full member to the Conservation Commission. Kathy has been participating as a member of the public for many years, has completed the volunteer application and has attended the required 3 meetings.

Please take this recommendation under consideration and advise us of your decision.

Thank you,

Jan Kent

Jan Kent
Raymond Conservation Commission

1) What Appointment are you seeking? Conservation Committee

2) Have you attended three (3) meetings? (Yes) (No) (Please Circle)

3) The Raymond Board of Selectmen have outlined the following expectations for members to be appointed to a Board:

- ✓a) Show our residents respect, compassion and willing to fully hear their concerns without regard to who the individual is, past conflicts, close associations, affiliations.
- ✓b) Work to foster credibility, impartiality, fairness and avoid legal liabilities to the Town
- ✓c) Avoid at all times, any question of a perceived or actual conflict of interest involving you on issue before the board
- ✓d) Work to address any question of a perceived or actual conflict of interest involving another member on issue before the board
- ✓e) At all times, put the best interest of the Town and its residents above personal interests of yourself or others you know.
- ✓f) Ensure you have enough flexibility with your personal and professional schedule to make the required meetings.
- ✓g) Ensure you conduct the needed individual research and review of the subjects and documentation and come to these meeting fully prepared to discuss the scheduled agenda items. when they are given to the committee in a timely manner.
- ✓h) Handle conflict in a professional manner and avoid personal attacks on others or disruption of official Town business (to include social media).
- ✓i) Attend recommended training to enhance your knowledge in your area.
- ✓j) Show respect and work through your respective Chairperson to address issues
- ✓k) Work through the Town Manager when seeking assistance from the Town Staff?
- ✓l) Follow all Town policies regarding conduct, stewardship of funds, communications and ethics.
- ✓m) Help foster in a culture of civil and respectful public discourse, to help achieve the needs of the community and allow all voices to be heard.

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4) Do you agree to these expectations and you do your very best to uphold what you put forth in this application? (Yes) (No) (Please Circle)

Thank you for your willingness to serve this community.

Applicant:

Printed Name: KATHLEEN McDONALD

Signature: Kathleen McDonald

Town of Raymond
Conservation Commission Draft Minutes of
December 11, 2019

2 **Commission Members in Attendance:**

Jan Kent, Chairman
4 June Dickerson, Vice-Chair
Kris Holleran

Meeting Called to Order by:

Chair Jan Kent at 7:01pm

6 **Commission Members Absent:**

8 Deb McNelly
Kathy Lee, Alternate
10 Teri Welch, Alternate

Pledge of Allegiance

12 **Members of the Public in Attendance:**

Kathy McDonald



14 **Public Input:**

16 As no members of the public wished to be heard, Public Input was closed at 7:02pm.
Public Input was reopened by Chair Kent at 8:59pm.

18 Kathy McDonald - attended a coastal workshop regarding funding available for municipalities
(grants) - where they are and how to get them. It was recommended to have a grant writer for
20 the town as there is a lot of money in grants available. Contact Steve Miller or go on the website
for more information. Mostly related to how towns deal with coastal flooding. There were
22 speakers from other seacoast towns who discussed planning for the future and where to get
money to implement plans to protect cities and towns from flooding. She also expressed interest
24 in becoming a board member and will submit an application.

**Vice-Chairman Dickerson moved to recommend Kathy McDonald as a full member of
26 the ConsComm; Ms. Holleran seconded the motion. The vote was unanimous in the
affirmative; motion carried.**

28 Chairman Kent will write a recommendation letter to BOS; they will invite her to a future meeting.

30 **Agenda Items**

1. Wetlands Presentation – Kris Holleran

32 <http://nhacc.org/files/6215/7315/4412/NHACC-CCs-role-in-permit-process-final.pptx.pdf>

34 A reminder overview of what to look for in wetland permits including new wetlands law and
the role of conservation RSA:36-A and RSA:482-A. There was a discussion on open space.
It was determined that there should be a book or index of all land that is protected. Granite
36 maps of all open space are also online. The town is currently in compliance with RSA:36-A.
Regarding RSA:482-A (for applications) a copy of the minutes needs to be sent to DES if
38 there is a public hearing going forward. There is a form for wetlands application steps that
will be located to be used for future public hearings. There are currently no prime wetlands
40 in the town. There was a review of some new wetland rules and she pointed out new
terminology and acronyms. Regarding best management practices – Ms. Holleran will
42 review avoidance and minimization (when permits are reviewed). Chairman Kent will look
for documentation on things to look for on a wetlands application. The size of impact
44 (minor and major) and jurisdictional areas were reviewed – temporary and permanent
disruptions in wetlands were included in that, but is different for water courses. The
46 wetland permit planning online tool (NHDES wetlands bureau website) is helpful – similar to
a coastal viewer for wetlands. Standard permits or projects – a functional assessment is
48 required only for projects above 3000 sq. ft. with a demonstration of avoidance and
minimization. The wetlands Best Management Practices reference book for avoidance and